

# POLAR Walkthrough

## Clinic Summary

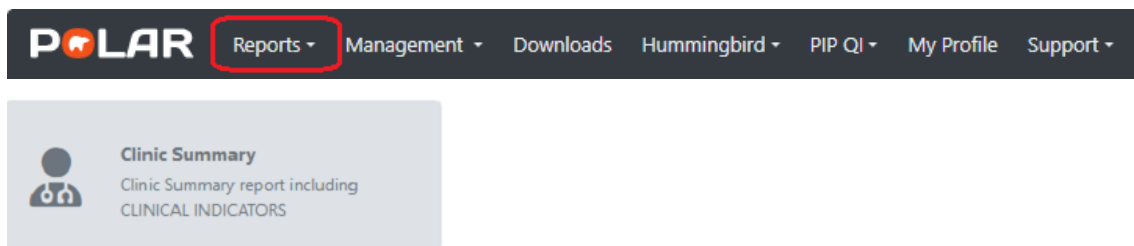
### Patient Indigenous Status

#### Patient cohort:

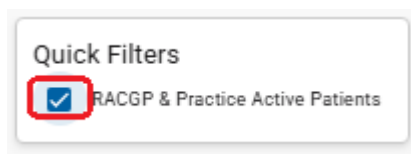
- Practice Active & RACGP Active patients (Step 3)
- Patients with Indigenous status recorded (Step 5)

**Note: Patient cohort can be modified by adding or removing steps according to the needs of your practice.**

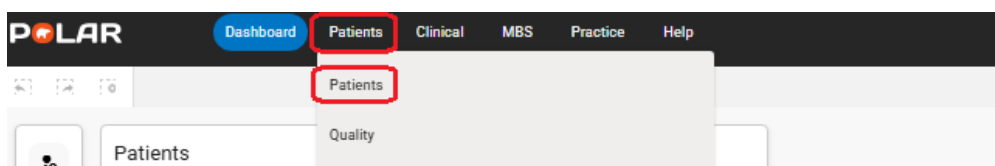
1. Log in to **POLAR** [polarexplorer.org.au](http://polarexplorer.org.au)
2. Click **Reports** > Click **Clinic Summary**



3. Select **RACGP & Practice Active Patients** filter  
(Filters patients who have visited your practice at least three times in the last two years, and whose record is Active in your practice clinical software)



4. Click **Patients** on the top menu bar, then select **Patients** from the drop-down list



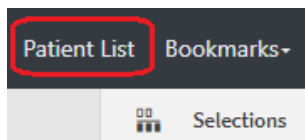
The **Indigenous Status** table on the right-hand side shows the number of patients who are recorded in the practice software as Indigenous (Aboriginal and/or Torres Strait Islander), Non-Indigenous, or Not stated/inadequately described.

Indigenous Status	Patient Count ↓
Not stated/inadequately described	47,103
Non-Indigenous	38,322
Indigenous	344

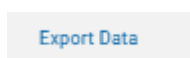
5. Select the required category, e.g. **Indigenous**,  
This will show the number of patients who are recorded in the practice software as Indigenous.

Indigenous Status
Not stated/inadequately described
Non-Indigenous
Indigenous

6. Click **Patient List** on the top right-hand side of the screen to obtain a list of patients.



7. Click **Export Data** to save the patient list as an Excel file on your computer.



For any further assistance in using POLAR, please contact your CQI officer  
or email [cqisupport@swsphn.com.au](mailto:cqisupport@swsphn.com.au)