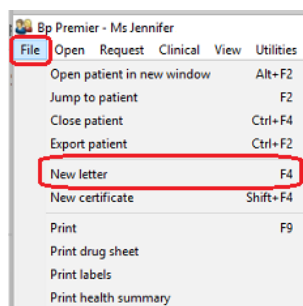
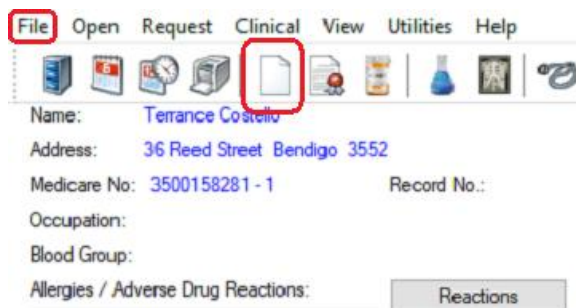


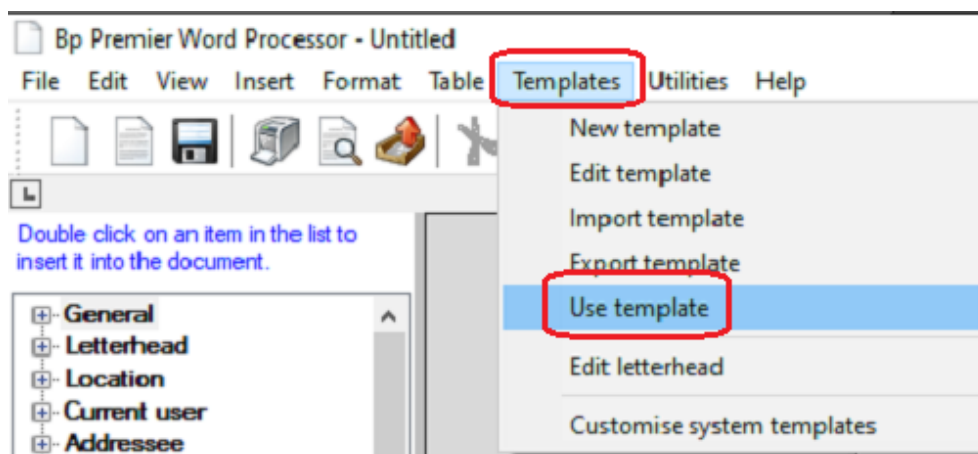
## Best Practice GP chronic conditions management plan (GPCCMP)

To complete a GPCCMP using the BP Word Processor letter Template

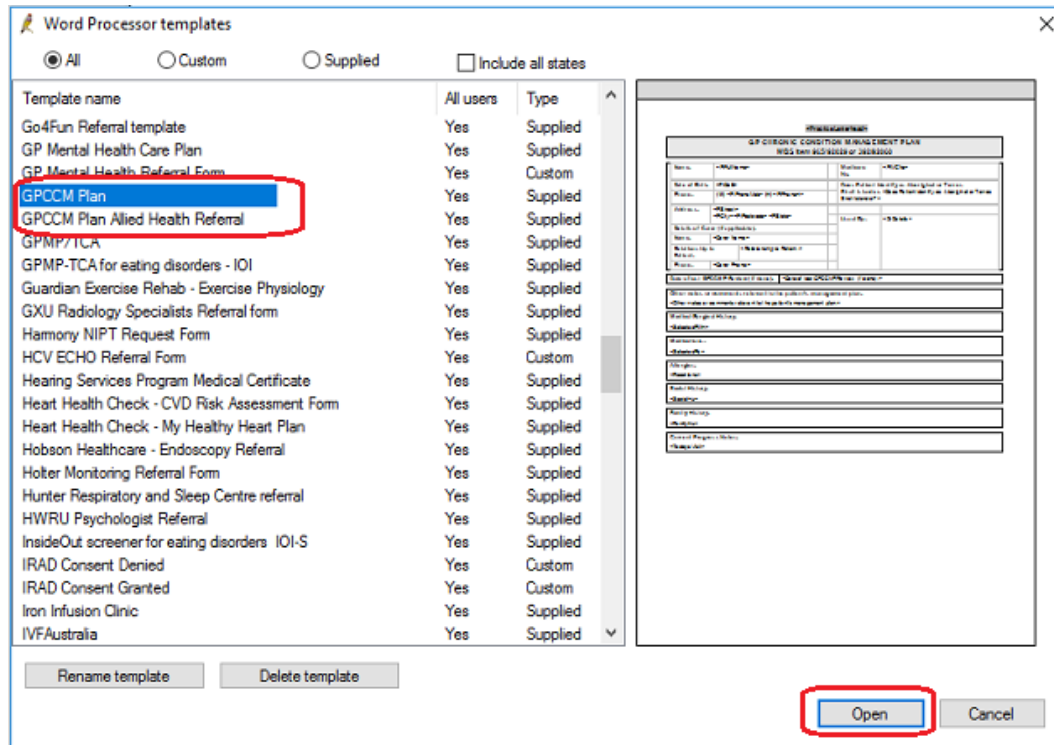
1. On the patient screen, select the **letter icon** OR click **File > New letter**



2. To select the GPCCMP template, click **Templates > Use template**.

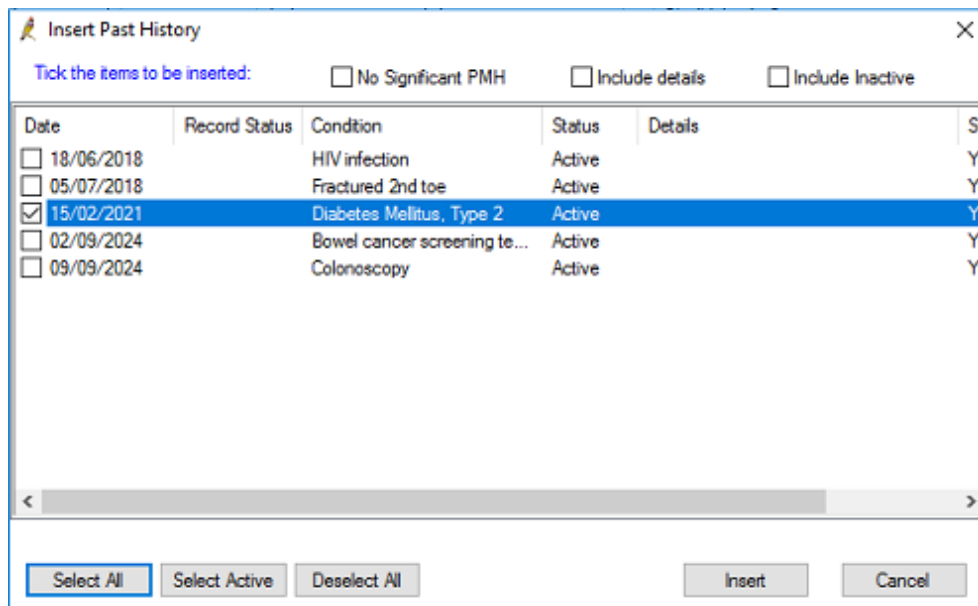


3. Select the required template from the list and **Open**:



The GPCCM will auto-populate with **patient demographics, allergies, social history, alcohol, smoking, and family history** information as recorded in the patient file.

4. You will need to select and **Insert** other relevant **past history** or **current medications** information as follows:



Drug	Dose	Regular	Last script	Reason	Reason
------	------	---------	-------------	--------	--------

5. The three screens that follow all require inputting information on:

- Indigenous status
- Carer details
- Date of last GPCCMP/Review
- Conditions – Problem, SMART Goals, Tasks/treatments, Arrangements/Referrals  
There is room for four conditions to be entered
- Proposed Review date
- Documentation – copy offered to patient, saved in patient record, supplied to other providers, patient consent
- Any information to be withheld

GPCCM Plan

Does Patient identify as Aboriginal or Torres Strait Islander?  ^ v

Carer Name:

Relationship to Patient:

Carer Phone:

Date of last GPCCMP/Review (if done):  16/07/2025 ^ v

Other notes or comments relevant to the patient's management plan:

CHRONIC CONDITION MANAGEMENT PLAN CHRONIC CONDITION MANAGEMENT PLAN ^ v

First Condition: Problem

First Condition: SMART Goals

First Condition: Tasks, required treatments and services.

First condition: Arrangements and referrals for treatments/services.

Second Condition: Problem

Second Condition: SMART Goals

Second Condition: Tasks, required treatments and services.

Second condition: Arrangements and referrals for treatments/services.

GPCCM Plan

Third Condition: Problem		^ v
Third Condition: SMART Goals		^ v
Third Condition: Tasks, required treatments and services.		^ v
Third condition: Arrangements and referrals for treatments/services.		^ v
Fourth Condition: Problem		^ v
Fourth Condition: SMART Goals		^ v
Fourth Condition: Tasks, required treatments and services.		^ v
Fourth condition: Arrangements and referrals for treatments/services.		^ v
Proposed Review Date:	<input type="checkbox"/> 16/07/2025 v	
Copy of GPCCMP offered to patient?		v
GPCCMP added to the patient's records?		v
Copy of relevant parts of the GPCCMP supplied to other providers?		v
The patient consents to the preparation of this Management Plan and agrees to the outlined goals. Patient gives permission for the GP to share medical history/diagnosis with other service providers.	<input type="checkbox"/>	^ v
Patient gives permission for the management plan to be uploaded to My Health Record.	<input type="checkbox"/>	^ v

GPCCM Plan

Any information the patient wants withheld:

The completed GPCCMP will be located in **Correspondence Out**.