

## POLAR Walkthrough

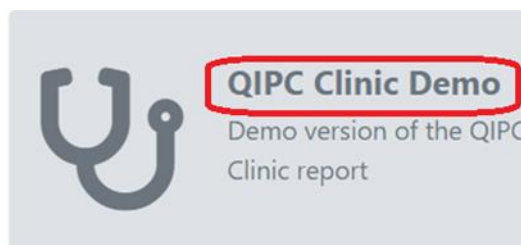
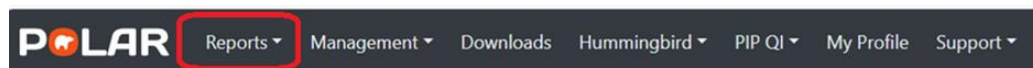
# Cancer Screening – Identifying patients due for SCC/BCC review for selected age groups

### Patient Cohort:

- Practice Active & RACGP Active (filter pre-applied, **option** to remove by following step 2)
- Patients diagnosed as having an SCC or BCC not seen in the last 12 months (step 5)
- Selected Age Group (step 6)

**Note: Patient cohort can be modified by adding or removing steps according to the needs of your practice.**

1. Log into **POLAR** > Click **Reports** > Click **QIPC Clinic Report**

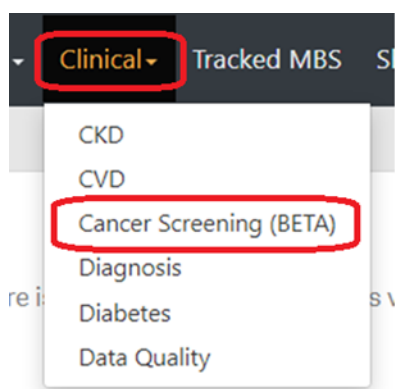


2. **Optional:** unclick **RACGP Active** (Filters patients who have visited your practice at least three times in the last two years, and whose record is Active in your practice clinical software) to remove the filter and include all patients in your practice clinical software who attend infrequently

Total Distinct Patients  
**40,686**



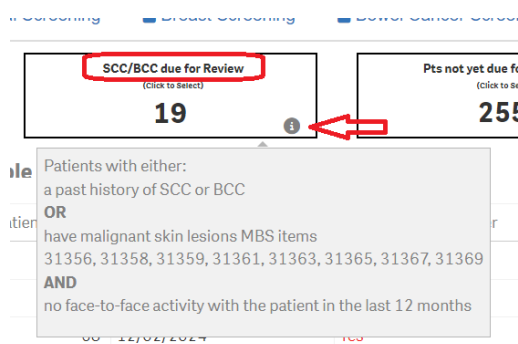
3. Click **Clinical** > Select **Cancer Screening**



4. Click **Skin Cancer Check**

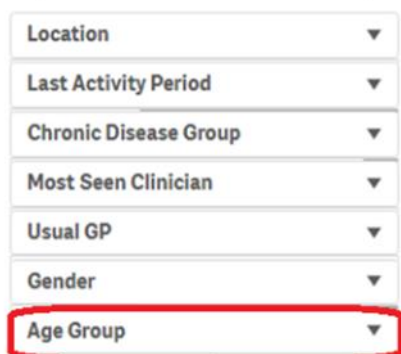


5. Select **SCC/BCC due for Review**



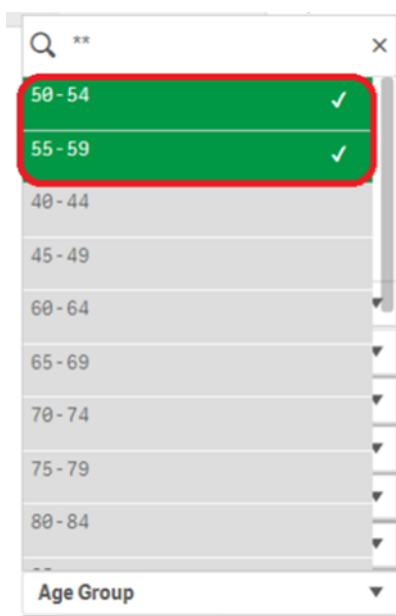
**Note:** Hover over the 'i' icon to find out what is considered an SCC/BCC patient due for review.

6. a. Click **Age Group** from selections on the left-hand side



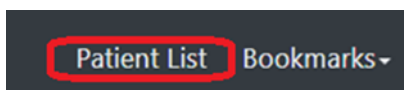
A vertical list of filter options with dropdown arrows. The options are: Location, Last Activity Period, Chronic Disease Group, Most Seen Clinician, Usual GP, Gender, and Age Group. The 'Age Group' option is highlighted with a red rectangular border.

- b. Click on the desired **Age group/s** from the selections



A dropdown menu for 'Age Group' is open, showing a list of age ranges. The first two options, '50 - 54' and '55 - 59', are highlighted in green and have a white checkmark in a small box to their right. The other options are '40 - 44', '45 - 49', '60 - 64', '65 - 69', '70 - 74', '75 - 79', and '80 - 84'. The 'Age Group' label is visible at the bottom of the dropdown.

7. Select **Patient List** on the top right-hand side of the screen



A dark grey navigation bar with two buttons: 'Patient List' and 'Bookmarks'. The 'Patient List' button is highlighted with a red rectangular border.

8. Click **Export to Excel** to export the patient list to an Excel file



A button with a small Excel icon and the text 'Export to Excel'. The button is highlighted with a red rectangular border.