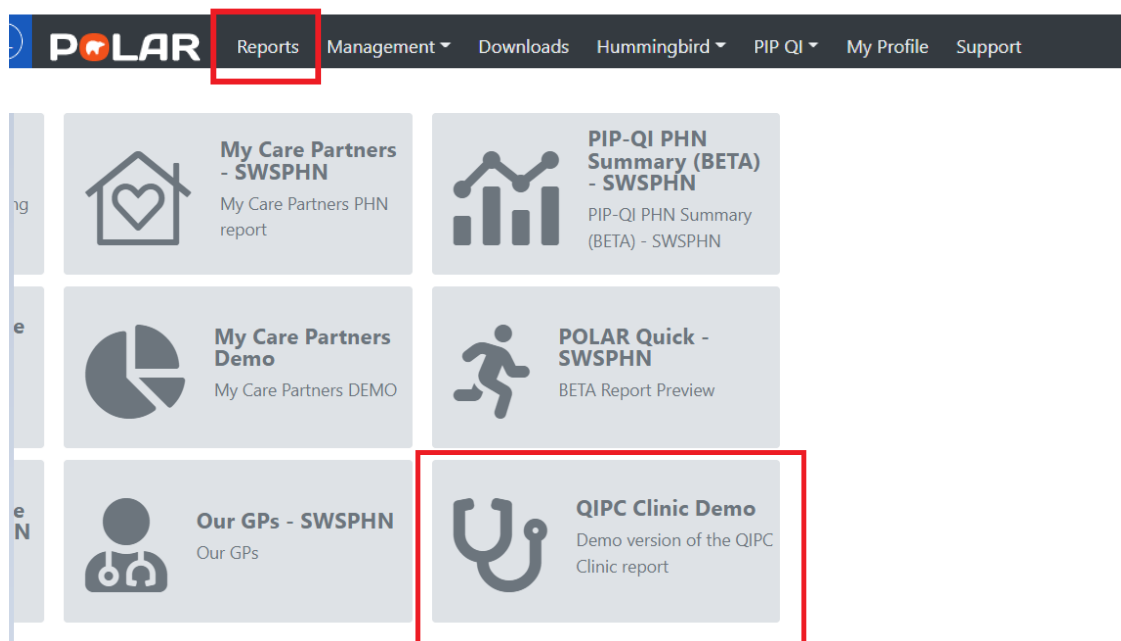


POLAR Walkthrough

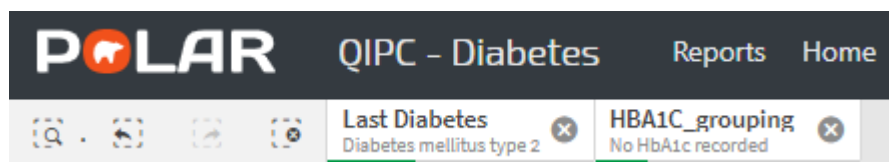
Private Bookmark

How to create a private bookmark?

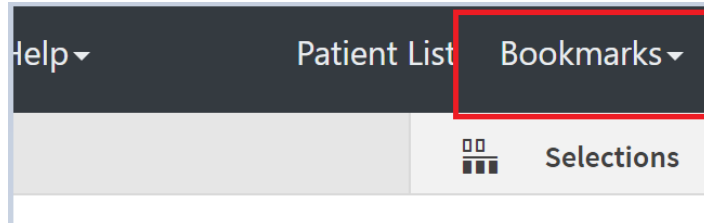
1. Log into **POLAR** > Click **Reports** > Select any report you would like to access



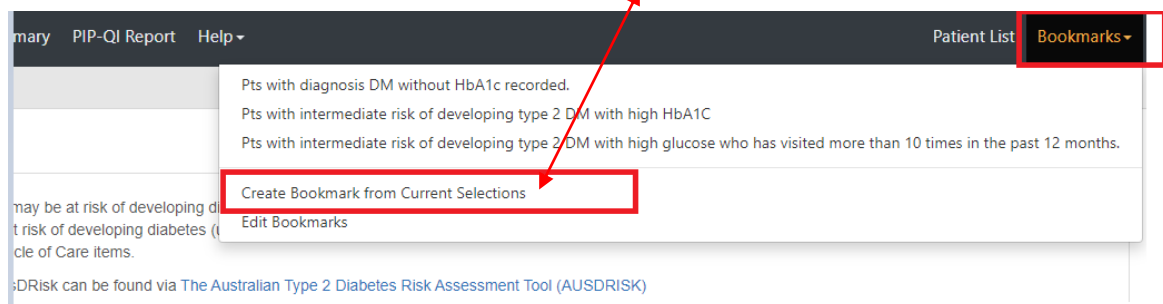
2. Apply the required filters



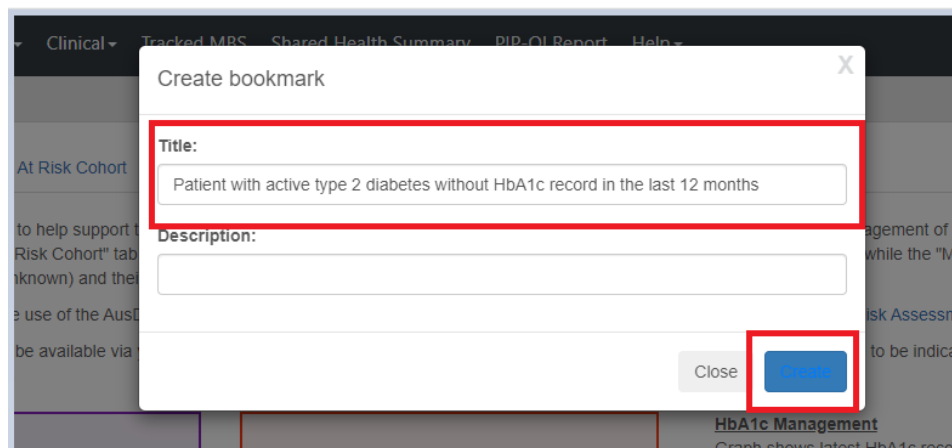
3. Click on **Bookmarks**



4. Select **Create Bookmark from Current Selections**

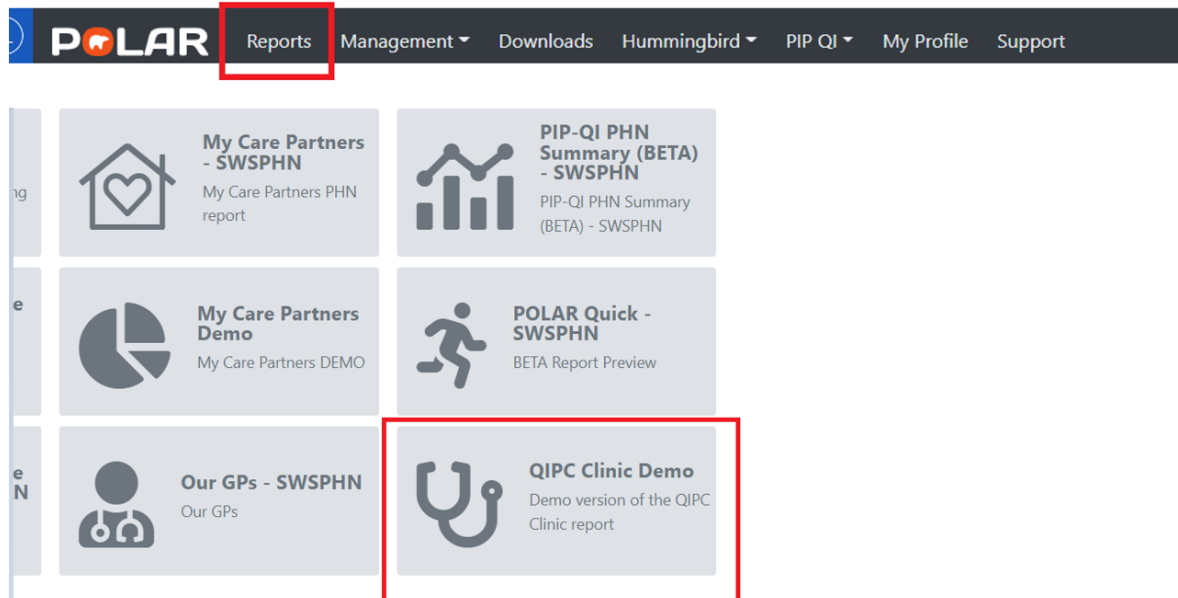


5. Enter your bookmark title > Click on **Create**

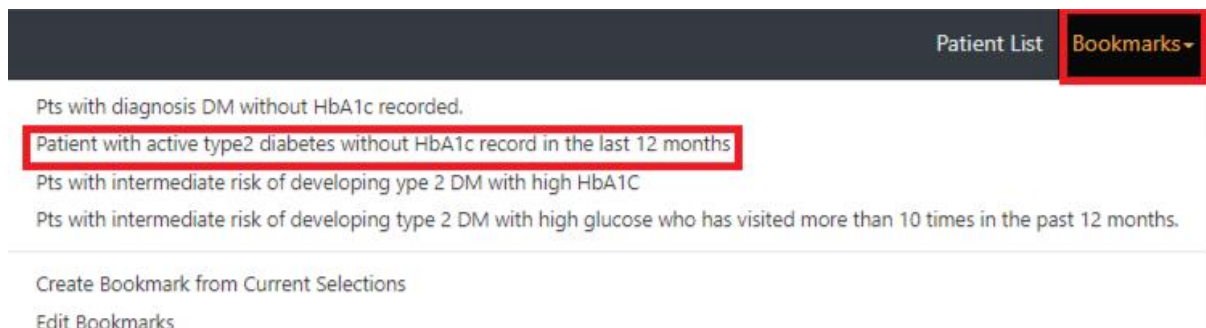


How to access your private bookmark?

1. Log into **POLAR** > Click **Reports** > Select the report where the private bookmark was created



2. Click on **Bookmarks** > Select the bookmark you created from dropdown list



3. Related filters of the created bookmark will appear automatically

