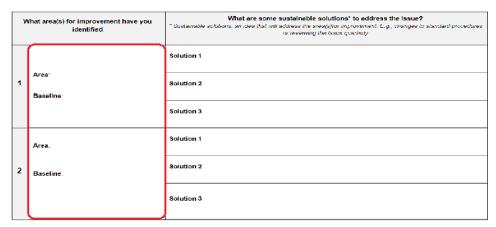


Model for Improvement (MFI) Walkthrough

Part 1- 'Thinking' part

1. Identify measurable area(s) for improvement, then record the baseline data.



2. Develop IDEAS for possible changes you could implement to assist with achieving your identified area for improvement. A solution that could be incorporated into routine work activities.

W	/hat area(s) for improvement have you identified	* Sustainable so	What are some sustainable solutions* to address the issue? Solutions: an idea that will address the area(s)for improvement. E.g., changes to standard procedures or reviewing the issue quarterly
		Solution 1	
1	Area: Baseline:	Solution 2	
		Solution 3	
	Area:	Solution 1	
2		Solution 2	
		Solution 3	





Part 2- 'Doing' part (Plan)

3. Input your chosen area(s) for improvement from Part 1.

Sel	Select one or more of the solutions from Part 1 and design a plan to implement these.					
Area(s) for Improvement Solution Number(s) What st		What steps will you take	to implement the solution(s)?	Person Responsible	Timeframe	
1	Area:					
2	Area:					
Pre	Prediction(s): What outcome would you like to achieve?			Measures: How and where to measure the improvement?		
Are	Area 1:					

4. Select one or more solutions from step 2 for testing the change.

Aı	rea(s) for Improvement	Solution Number(s)	What steps will you take to implement the solution(s)?	Person Responsible	Timeframe
	Area:				
	Area:				
	diction(s): What outcome v	would you like to ac	Measures: How and where to measure	e the improvement?	



5. Set up steps related to your chosen solution(s) to implement.

Sel	Select one or more of the solutions from Part 1 and design a plan to implement these.					
A	rea(s) for Improvement	Solution Number(s)	What steps will you take	to implement the solution(s)?	Person Responsible	Timeframe
1	Area:					
2	Area:					
Pre	Prediction(s): What outcome would you like to achieve?			Measures: How and where to measure the improvement?		
Are	Area 1:					

6. Delegate the person/s responsible for each step.

Sel	lect one or more of the so	olutions from Pa	art 1 and design a plan to imp	element these.		
A	rea(s) for Improvement	Solution Number(s)	What steps will you tak	e to implement the solution(s)?	Person Responsible	Timeframe
1	Area:					
2	Area:					
	Prediction(s): What outcome would you like to achieve? Area 1:			Measures: How and where to measure to	he improvement?	1



7. Set a timeframe for each step.

1 Area:		
Area:		
2 Prediction(s): What outcome would you like to	achieve? Measures: How and where to meas	

8. Set up a measurable, realistic, and achievable goal for each area for improvement.

Se	Select one or more of the solutions from Part 1 and design a plan to implement these.					
Area(s) for Improvement Solution Number(s) What s		What steps will you tak	e to implement the solution(s)?	Person Responsible	Timeframe	
1	Area:					
2	Area:					
Pre	Prediction(s): What outcome would you like to achieve? Area 1:			Measures: How and where to measure	the improvement?	
Are	ea 2:					



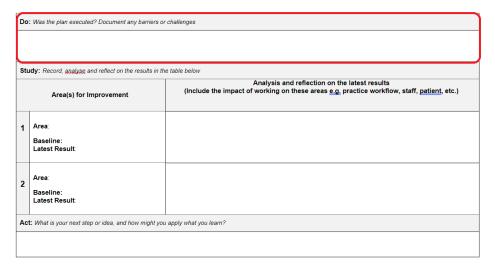
9. Identify how and where the data/information is going to be obtained. Consider where the data is going to be extracted from and/or document which reports from POLAR.

Select one or more of the solutions from Part 1 and design a plan to implement these.						
Area(s) for Improvement Solution Number(s) What steps will you		What steps will you tak	e to implement the solution(s)?	Person Responsible	Timeframe	
1	Area:					
2	Area:					
	Prediction(s): What outcome would you like to achieve? Area 1:			Measures: How and where to measure	the improvement?	
Are	ea 2:					

Part 3- 'Doing' part (Do, Study, Act)

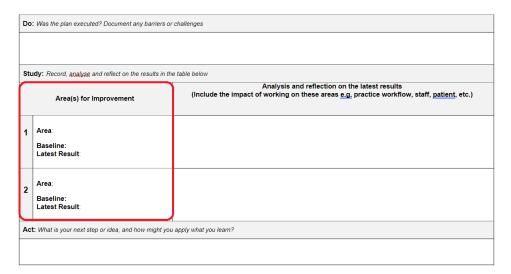
Part 3 should be completed after the plan implementation.

10. Document any barriers or challenges that were identified. Note if the plan was executed or not.

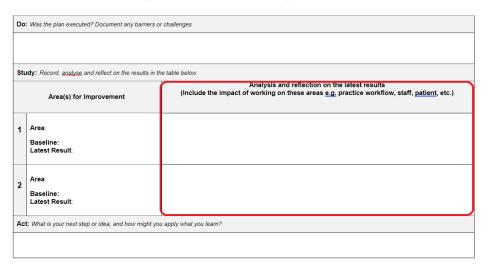




11. Input the area(s) for improvement, the baseline data, and the latest results. This section will help document if the improvement was achieved through the comparison of baseline and latest results.



12. Analyse the collected data and compare it with your prediction for each area. If the outcome was different to the prediction, consider why this may be the case. Include the impact working on the improvements had on, but not limited to, the practice workflow, staff, patients, nurses and GPs.





13. Consider whether you will adopt, adapt, or abandon your current testing solution(s) and what other solution(s) you want to test next if there are any. Prepare a plan for how you might apply the cycle again.

Do:	Do: Was the plan executed? Document any barriers or challenges					
Stu	Study: Record, analyse and reflect on the results in the table below					
Area(s) for Improvement		Analysis and reflection on the latest results (Include the impact of working on these areas <u>e.g.</u> practice workflow, staff, <u>patient</u> , etc.)				
1	Area Baseline: Latest Result:					
2	Area Baseline: Latest Result:					
Act	Act: What is your next step or idea, and how might you apply what you learn?					

14. Document the MFI completion date and practice staff name who completed the MFI.

MFI End Date: Click or tap to enter a date. MFI Completed By (Practice Staff Name):

It is time to start a new plan by repeating steps 1 to 9

For any further assistance in completing an MFI, please contact your HSI officer or email to hsisupport@swsphn.com.au