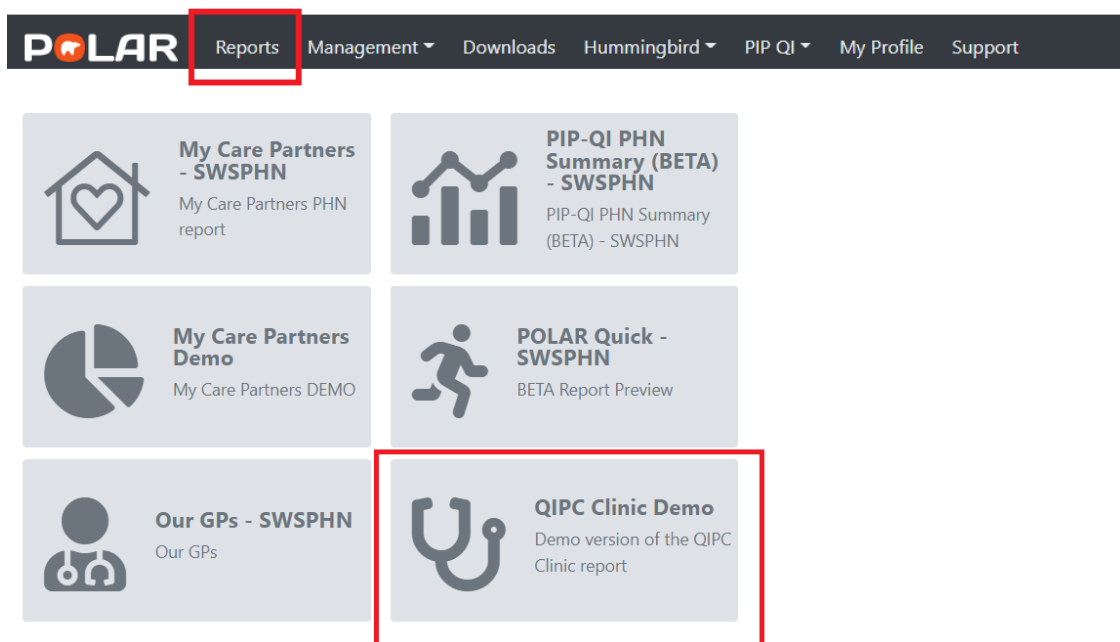


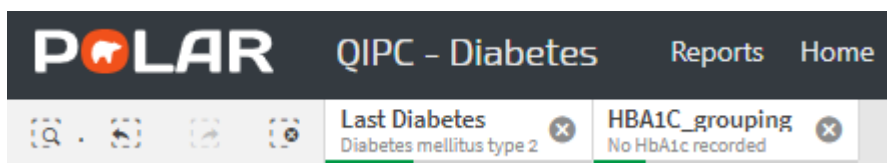
POLAR Walkthrough Private Bookmark

How to create a private bookmark?

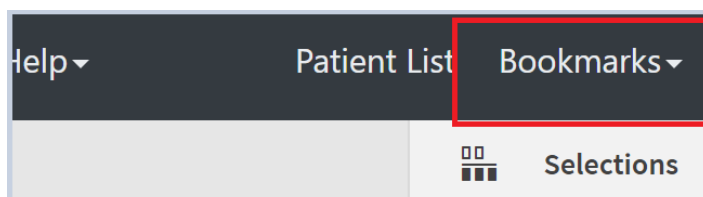
1. Log into **POLAR** > Click **Reports** > Select any report you would like to access



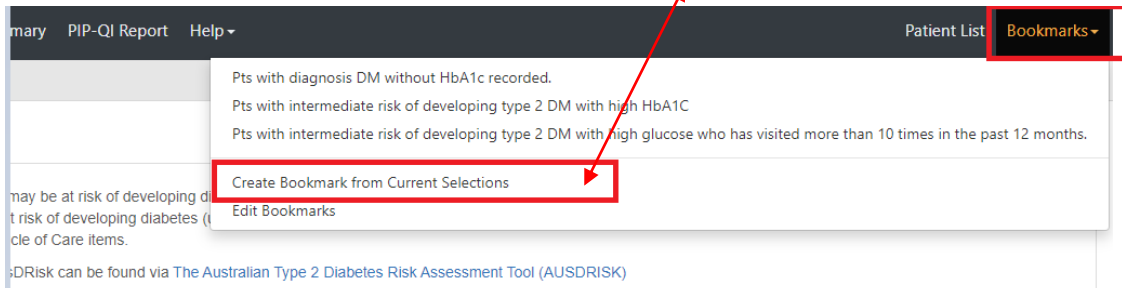
2. Apply the required filters



3. Click on **Bookmarks**

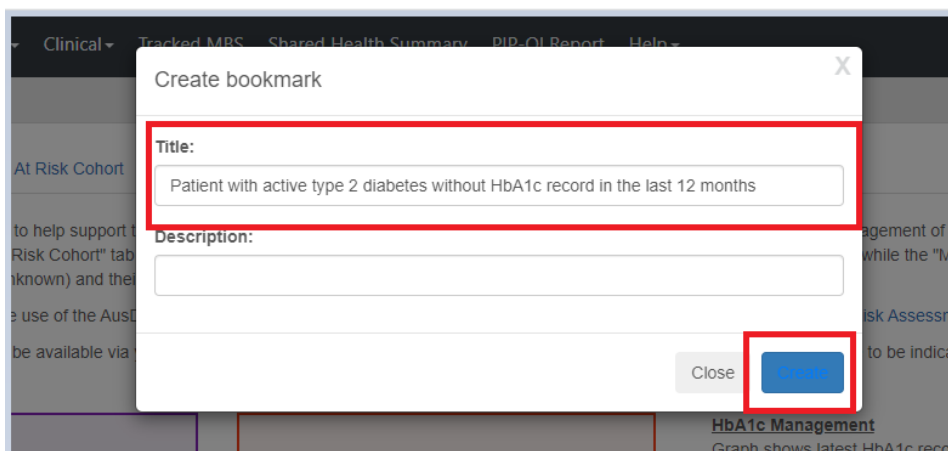


4. Select **Create Bookmark from Current Selections**



The screenshot shows a patient list interface. At the top right, there is a 'Patient List' tab and a 'Bookmarks' dropdown menu. The dropdown menu is open, showing three patient selection criteria: 'Pts with diagnosis DM without HbA1c recorded.', 'Pts with intermediate risk of developing type 2 DM with high HbA1C', and 'Pts with intermediate risk of developing type 2 DM with high glucose who has visited more than 10 times in the past 12 months.' Below these options, there are two buttons: 'Create Bookmark from Current Selections' and 'Edit Bookmarks'. A red box highlights the 'Bookmarks' dropdown menu, and another red box highlights the 'Create Bookmark from Current Selections' button. A red arrow points from the 'Bookmarks' dropdown to the 'Create Bookmark from Current Selections' button.

5. Enter your bookmark title > Click on **Create**



The screenshot shows a 'Create bookmark' dialog box. The dialog box has a title bar with 'Create bookmark' and a close button (X). It contains two input fields: 'Title:' and 'Description:'. The 'Title:' field contains the text 'Patient with active type 2 diabetes without HbA1c record in the last 12 months'. Below the input fields, there are two buttons: 'Close' and 'Create'. A red box highlights the 'Title:' input field, and another red box highlights the 'Create' button.

How to access your private bookmark?

1. Log into **POLAR** > Click **Reports** > Select the report where the private bookmark was created

The screenshot shows the POLAR navigation bar with the following items: POLAR, Reports (highlighted with a red box), Management, Downloads, Hummingbird, PIP QI, My Profile, and Support. Below the navigation bar, there is a grid of report tiles. The 'QIPC Clinic Demo' tile is highlighted with a red box. The tiles include:

- My Care Partners - SWSPHN (My Care Partners PHN report)
- PIP-QI PHN Summary (BETA) - SWSPHN (PIP-QI PHN Summary (BETA) - SWSPHN)
- My Care Partners Demo (My Care Partners DEMO)
- POLAR Quick - SWSPHN (BETA Report Preview)
- Our GPs - SWSPHN (Our GPs)
- QIPC Clinic Demo (Demo version of the QIPC Clinic report)

2. Click on **Bookmarks** > Select the bookmark you created from dropdown list

The screenshot shows the POLAR navigation bar with 'Patient List' and 'Bookmarks' (highlighted with a red box). Below the navigation bar, there is a list of bookmarks:

- Pts with diagnosis DM without HbA1c recorded.
- Patient with active type2 diabetes without HbA1c record in the last 12 months (highlighted with a red box)
- Pts with intermediate risk of developing ype 2 DM with high HbA1C
- Pts with intermediate risk of developing type 2 DM with high glucose who has visited more than 10 times in the past 12 months.

Below the list, there are options: 'Create Bookmark from Current Selections' and 'Edit Bookmarks'.

3. Related filters of the created bookmark will appear automatically

The screenshot shows the POLAR interface with the following elements:

- Navigation bar: POLAR, QIPC - Diabetes, Reports, Home
- Filters: Last Diabetes (Diabetes mellitus type 2), HBA1C_grouping (No HbA1c recorded)