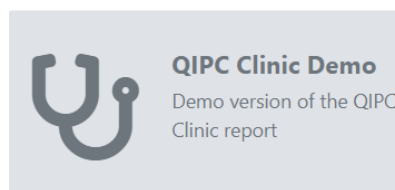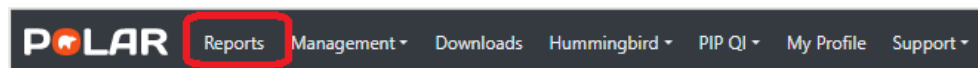# POLAR Walkthrough

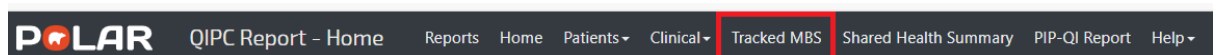## QIPC Clinic Report: Tracked MBS

## Patients potentially* eligible for 75+ Health Assessment

(*eligibility will be dependent upon verification from Medicare)

1.  Log in to **POLAR** > **Reports** > QIPC Clinic Report





2.  On the Top menu bar, click **Tracked MBS**

3.  Select **75+ Health Assessment** from the table.



The **To action** section allows you to select eligible patients who have **Never Had** or have an **Expired** item or **Combined** (both).

4.  To access a list of patients once filters are applied, click **Patient List** located on the top right-hand side of the page
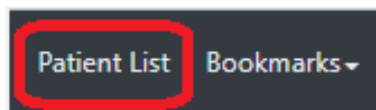


5.  Click on **Export to Excel** to download the patient list as an Excel file



**For any further assistance in using POLAR, please contact your HSI officer or email to hsisupport@swsphn.com.au**