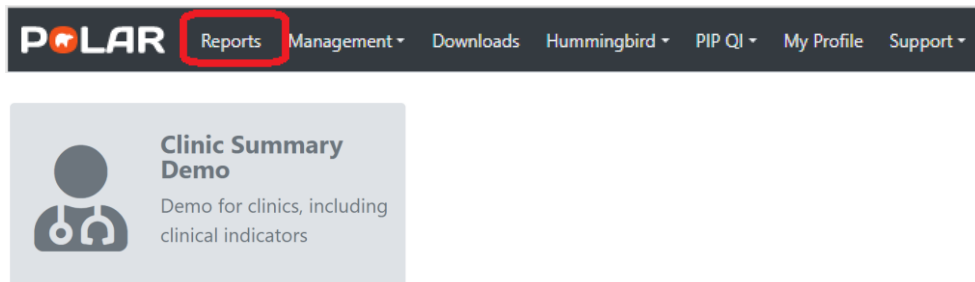


POLAR Walkthrough

Clinic Summary – Free Influenza Vaccine Eligibility

1. Log in to **POLAR** > Click **Reports** > Click **Clinic Summary**



2. Click **RACGP & Practice Active Patients** filter on the top right-hand side.
(Filters patients who have visited your practice at least three times in the last two years, and their record is Active in your practice clinical software)

RACGP & Practice Active Patients

CURRENTLY SELECTED



3. On the menu bar, click **Clinical** > then **Immunisation**

Double click to view list

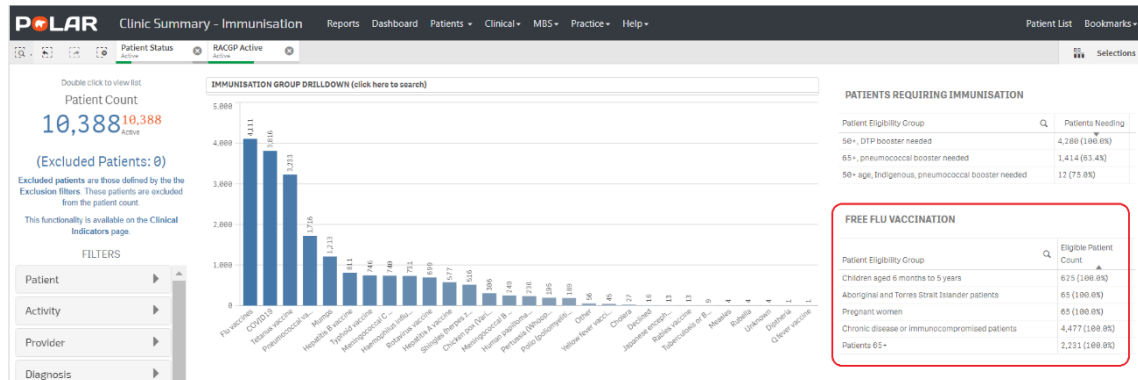
Patient Count
10,388 10,388 Active

(Excluded Patients: 0)

IMMUNISATION GROUP DRILLDOWN (click here to search)

Group	Count
Group 1	4,111
Group 2	3,816
Group 3	3,233

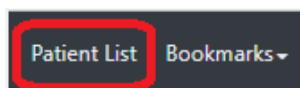
- Free Flu Vaccination table on right hand side shows patients eligible for free influenza vaccines.



- Select required patient cohort(s), e.g., Patients 65+, then

Patient Eligibility Group	Eligible Patient Count
Children aged 6 months to 5 years	625 (100.0%)
Aboriginal and Torres Strait Islander patients	65 (100.0%)
Pregnant women	65 (100.0%)
Chronic disease or immunocompromised patients	4,477 (100.0%)
Patients 65+	2,231 (100.0%)

- To access a list of patients once filters are applied, click **Patient List** located on the top right-hand side of the page



- Click on **Export to Excel** to download the patient list as an Excel file

