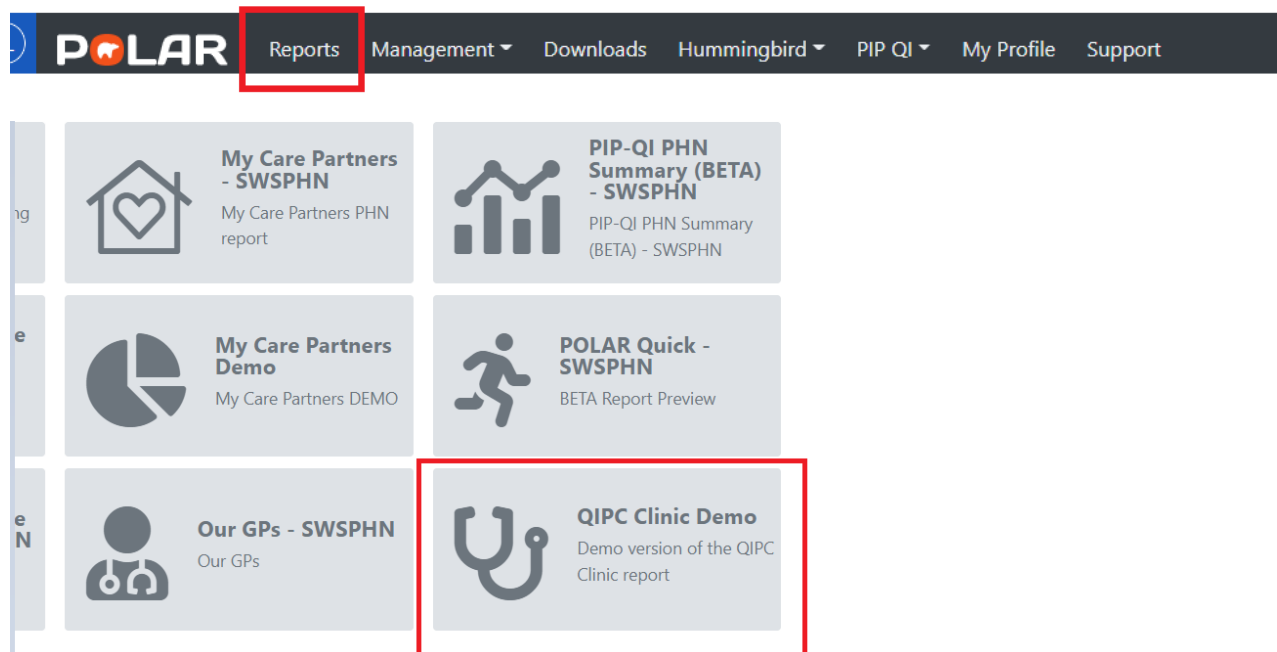


POLAR Walkthrough

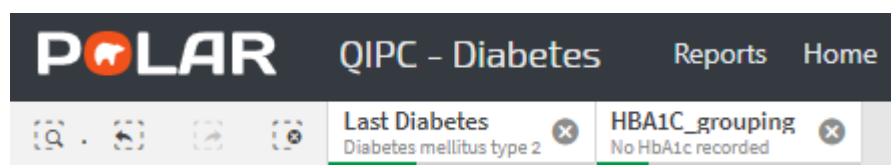
Private Bookmark

How to create a private bookmark?

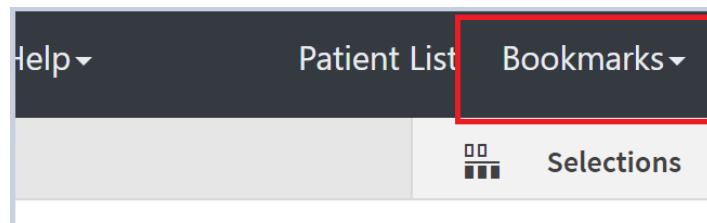
1. Log into **POLAR** > Click **Reports** > Select any report you would like to access



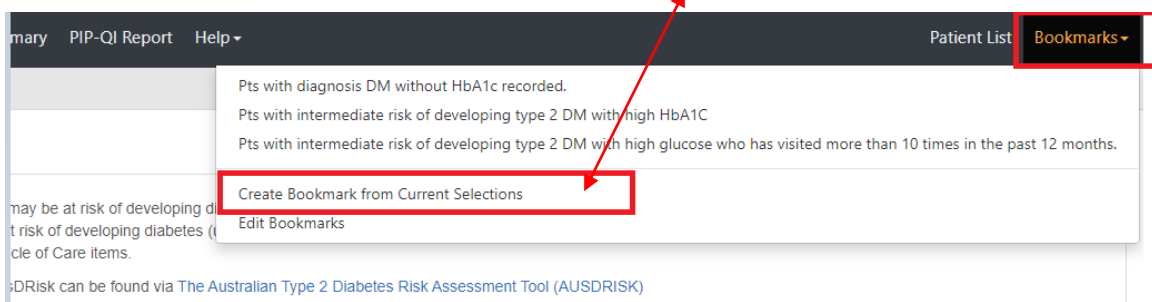
2. Apply the required filters



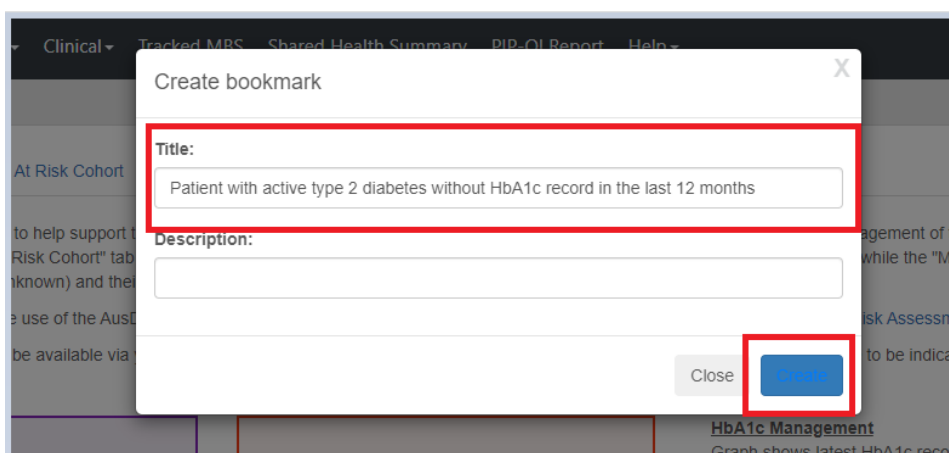
3. Click on **Bookmarks**



4. Select **Create Bookmark from Current Selections**



5. Enter your bookmark title > Click on **Create**



How to access your private bookmark?

1. Log into **POLAR** > Click **Reports** > Select the report where the private bookmark was created

The screenshot shows the POLAR navigation bar with the following items: POLAR, Reports (highlighted with a red box), Management, Downloads, Hummingbird, PIP QI, My Profile, and Support. Below the navigation bar is a grid of report tiles. The 'QIPC Clinic Demo' tile is highlighted with a red box. The tiles include:

- My Care Partners - SWSPHN (My Care Partners PHN report)
- PIP-QI PHN Summary (BETA) - SWSPHN (PIP-QI PHN Summary (BETA) - SWSPHN)
- My Care Partners Demo (My Care Partners DEMO)
- POLAR Quick - SWSPHN (BETA Report Preview)
- Our GPs - SWSPHN (Our GPs)
- QIPC Clinic Demo (Demo version of the QIPC Clinic report)

2. Click on **Bookmarks** > Select the bookmark you created from dropdown list

The screenshot shows the POLAR interface with the 'Bookmarks' dropdown menu open and highlighted with a red box. The dropdown list contains the following items:

- Patient List
- Bookmarks (highlighted with a red box)
- Pts with diagnosis DM without HbA1c recorded.
- Patient with active type2 diabetes without HbA1c record in the last 12 months (highlighted with a red box)
- Pts with intermediate risk of developing type 2 DM with high HbA1C
- Pts with intermediate risk of developing type 2 DM with high glucose who has visited more than 10 times in the past 12 months.

Below the list, there are options to 'Create Bookmark from Current Selections' and 'Edit Bookmarks'.

3. Related filters of the created bookmark will appear automatically

The screenshot shows the POLAR filter bar with the following filters applied:

- Last Diabetes (Diabetes mellitus type 2)
- HBA1C_grouping (No HbA1c recorded)